



Completion of Community Involvement Hours Inside Fieldstone

Student's Name: <div style="height: 40px; border: 1px solid black;"></div>	Head of School's Signature: <div style="height: 40px; border: 1px solid black;"></div>
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Please submit this form to the Office on a regular basis, so your hours can be updated on the school database.

Activity	Date	Hours	Location & Phone number	Supervisor's Name	Supervisor's Signature	Principal's initial	Data Entered (Administrator's Initial)

Key Elements

Students may choose to help their community, their neighbours, or their school. Community involvement

- can be completed inside scheduled class time, with the teacher's permission
- must not be part of a credit course
- must be an unpaid activity
- must total 40 hours for students graduating in June 2024
- must be completed after completing grade 8
- must not displace paid workers

Eligible Activities

The activities listed below are approved by Fieldstone for completion of the community involvement requirement:

Fieldstone in-house activities:

- Parent-Teacher Interview ambassador
- Open House ambassador
- Peer tutoring
- Sports scorekeeping
- Picture-taking for Fieldstone events
- Crew (sound, lighting, screen)
- Back-drops
- Textbook delivery
- Event setup

Remember: you must discuss with the Head of School any activities not listed above before they are started for them to count toward the 40-hour total.

For all non-Fieldstone activities, a letter from the organization explaining the nature of the activity must be submitted to the Head of School for approval.

Ministry of Education List of Ineligible Activities

The ministry has developed a list of activities that may not be chosen as community involvement activities. These are referred to as ineligible activities. An ineligible activity is an activity that:

- is a requirement of a class, course, or program in which the student is enrolled (e.g., cooperative education course, experiential learning activities)
- takes place during the time allotted for the instructional program on a school day. However, an activity that takes place during the student's lunch breaks or "spare" periods is permissible
- contravenes the minimum age requirements to work in or visit a workplace stated in regulations made under the *Occupational Health and Safety Act*
- contravenes any other applicable legislation, regulation or policy
- contravenes the policies and procedures of the organization that is supervising the student's community involvement activities
- would normally be performed for wages by a person in the workplace
- involves the operation of a vehicle, power tools, or scaffolding
- involves the administration of any type or form of medication or medical procedure to other persons
- involves handling of substances classed as "designated substances" under the *Occupational Health and Safety Act*
- requires the knowledge of a tradesperson whose trade is regulated by the provincial government
- involves banking, the handling of securities, or the handling of valuable items such as jewellery, works of art, or antiques
- consists of duties normally performed in the home (i.e., daily chores) or personal recreational activities
- involves activities for a court-ordered program (e.g., community-service program for young offenders, probationary program)
- involves activities that promote discrimination, harassment, or puts the safety of the student or others at risk.